



## Belfast City Council

<b>Report to:</b>	Parks and Leisure Committee
<b>Subject:</b>	Oldpark/Cavehill branch of Royal British Legion
<b>Date:</b>	15 April 2010
<b>Reporting Officer:</b>	Andrew Hassard, Director of Parks and Leisure
<b>Contact Officers:</b>	Katrina Morgan Talbot, Acting Leisure Services Manager

### Purpose

To seek approval from Members in relation to an application received from the Oldpark/Cavehill branch of the Royal British Legion for an event which is due to take place during the month of May 2010.

### Relevant Background Information

The booking is for a memorial service for up to 1000 people following the unveiling and dedication of a Memorial on the Hightown Road area in memory of three off duty Scottish Soldiers who were killed in 1971. This will be followed by a parade, by all regions of the British Legion to Ballysillan leisure Centre where there will be a one hour Drumhead Service.

There will be representation from 120 branches of the British Legion as well as members from the armed forces and other invited guests.

### Key Issues

The application requests the use of the main hall at Ballysillan Leisure Centre on Sunday 30 May 2010.

There will be a large number of security and political personnel invited to attend including the Lord Mayor and The First Minister and Council Members, so there is expected to be a large PSNI Security presence both internally and externally.

The time of the event is 3pm but due to the nature of the event the centres facilities need to be closed from 1pm on Sunday 30th May.

Approximately 1000 people will be attending this event and all guests will have individual passes. The British Legion will be providing all the car park marshals.

### **Resource Implications**

#### Financial

Charges for use of the facility will be applied in line with the Councils approved pricing policy and will include charges for early closure of facilities and any additional staff costs incurred.

#### Human Resources

N/A

#### Asset and Other Implications

N/A

### **Recommendations**

The Committee is asked to approve the Oldpark/Cavehill Branch of the Royal British Legion application to hire facilities at Ballysillan Leisure Centre on 30 May 2010.

It will be a requirement of any permission that the organisers liaise with the Council's Health & Environmental Service Department and comply with all statutory requirements.

### **Decision tracking**

Committee decision to be communicated to the event organisers by the Acting Leisure Services Manager by May 2010.

### **Key to abbreviations**

None.

### **Documents attached**

None.